

Transfer Students

Parents, guardians, or custodians of Indiana students who wish to be considered for the lottery at Burriss must follow the lottery procedure and will be considered only if:

1. Enrollment is for educational reasons
2. Student is in good standing in their resident school corporation
3. Parents, guardians, or custodians agree to provide transportation to and from the school
4. The transfer of the students is not to avoid a disciplinary measure imposed or about to be imposed by another school.
5. Parents, guardians, or custodians agree to sign a release of information in order to gain academic transcripts, ISTEP scores, attendance records, disciplinary records and special education records (if applicable) from current school.

The decision by the Administration to recommend acceptance of Indiana student will be based on:

1. The student's attendance and academic record at the previous school of attendance and status regarding graduation
2. The availability of curricular or program offerings that are specifically aligned with the student's demonstrated academic or career aspirations
3. A student may be accepted if his/her needs can be accommodated with current staffing and program offerings and whose enrollment does not adversely affect the curriculum of current students.
4. The student must not have been suspended (in school or out of school) or expelled from school within the previous two years.

5. The student must have maintained a 95% attendance rate at their previous school.
6. Class size and program capacity of the school/grade level in which the student requests to enroll
7. The student must be able to arrive on time and be picked up immediately following school or dismissal or immediately following the conclusion of school sponsored activity in which the student participates.
8. The compatibility of the proposed enrollment with the standards of organizations with which the School Corporation is affiliated, such as the Indiana High School Athletic Association
9. The transfer shall not place an undue burden on the school.
10. No transfer student shall be accepted for enrollment for athletic reasons.
11. The Burriss Administration will interview the student.

The Burriss Administration will determine acceptance or denial of any and all transfer requests in accordance with the criteria herein and the established administrative guidelines.

Homeschooled Students:

According to the Indiana Department of Education, when a homeschooled returns to public school, it is up to the school to make decisions concerning placement of the child.

Grades 1-8

1. Parents submit any and all pertinent materials including, but not limited to, test results, attendance records, and curriculum used by the parent/school.
2. If test results are not available, students will complete an online assessment to determine placement.
3. The Burriss Administration will interview the students.

Grades 9-10

1. Parents submit any and all pertinent materials including, but not limited to, test results, attendance records, and curriculum used by the parent/school.
2. The student is administered approved achievement tests consistent with the grade level expected for the student's age.
3. The student is administered end of the course examinations for all classes, which are under consideration.
4. The Burris Administration along with the guidance department will make a decision on what, if any, credit is to be given for the end of course tests and any work done in homeschool. Grades must be assigned to those courses that meet the General, Core 40, Core 40 with Academic Honors or Core 40 with Technical Honors diploma requirements.
5. The Burris Administration will interview the students.

Burris Laboratory School will not discriminate on the basis of race, color, religion, sex, national origin, age, or handicapping condition, including limited English Proficiency, in its educational programs or employment policies as required by state and federal laws.