Student Athlete Grade Progress Form

Pursuant to the Burris Athletic Department Handbook (pg. 7), the student athlete must complete the plan below in order to remain eligible for two weeks from the date the Progress form was initiated. At the end of the two weeks, grades will be reviewed to determine if further action is needed.

*The student is responsible for filling out the information below, and bringing a paper copy of the form to the teacher no later than the Wednesday after being notified by the Athletic Director of grade concerns. Delays in completing the form may result in changing when the two week probation begins.

Student ______________________________ Date ___________________________________

Course __________________________ Teacher ____________________________ Grade ___________

Teachers: If your records show the grade indicated above is a C or better upon receipt of this form, please indicate the current grade and sign here.

Current grade ________ Teacher Signature _______________________________________________

You may disregard the remainder of the form if the student’s grade has improved to a C or above.

*The Student is responsible for filling out the information below:

Reason for Grade: (include attendance, missing assignments, comprehension issues related to assignments/test, and any other relevant information)

Solution for Grade Improvement (Attach another sheet of paper if needed):

By signing, all agree to the above plan.

Athlete Signature ____________________________________________________________

Teacher Signature ___________________________________________________________

Parent Signature _____________________________________________________________

Coach Signature ______________________________________________________________

The Athletic Director will check student progress on the following date: ________________

Athletic Director Signature _____________________________________________________
Student Athlete Grade Progress Form Follow-Up

Once the athletic director has completed a two-week grade check, student athletes who completed
the Student Athlete Grade Progress Form, need to follow-up with their teachers to confirm they have
shown improvement in their courses.

*The student is responsible for filling out the information below:

Student ______________________________ Date ______________________________

Course __________________________ Teacher ____________________________ Grade ___________

Teachers need to complete this section of the form.

Upon receipt of this form, If your records show a different grade than indicated above please indicate
the current grade here.

Current grade ________

Sign the box that best fits the student athlete’s progress toward raising his/her grade in your course.
Only sign ONE box.

The student athlete has completed the Grade Improvement Plan for this course.

Teacher Signature ___________________________________________ Date ________________
By signing here, you agree the student has brought his/her grade up and has met the goals outlined in
his/her Grade Improvement Plan for this course.

Athletic Director Signature ____________________________________________________

The student athlete has shown improvement in this course, and needs another two week period to
complete the Grade Improvement Plan for this course.

Teacher Signature ___________________________________________ Date ________________
By signing here, you agree the student has made progress in improving his/her grade and can remain
part of his/her rostered sport while continuing to work toward meeting the Grade Improvement Plan
goals. The student will need to bring the follow-up form again when grades are checked in two
weeks.

The Athletic Director will check student progress on the following date: ________________

Athletic Director Signature ____________________________________________________

The student athlete has made little, to no, progress in meeting his/her Grade Improvement Plan
goals for this course.

Teacher Signature ___________________________________________ Date ________________
By signing here, you agree the student has made little, to no, progress in raising his/her grade in your
course in the past two weeks, and further disciplinary action pertaining to the students’ athletic
eligibility is required.

Athletic Director Signature ____________________________________________________