

BURRIS LABORATORY SCHOOL REGISTERED SEX OFFENDER SCHOOL ACCESS POLICY

Purpose of Policy

The State of Indiana has determined that perpetrators of certain sex crimes pose a continuing threat to students. *See, e.g.* I.C. 11-13-3-4(g). Burris Laboratory School (“Burris”) declares that the sole purpose of the Burris Laboratory School Registered Sex Offender (RSO) School Access Policy (“Policy”) is for the compelling purpose of protecting and keeping Burris pupils and visitors safe.

Employment

Notwithstanding any other Burris policy, individuals convicted of any sexual offense under the laws of Indiana or any other states are not eligible for employment in any position with Burris.

School Off Limits

Burris declares that no RSO, as defined by Indiana statute, may come on any Burris property except as otherwise provided in this Policy and as permissible by State and Federal Law. If an administrator becomes aware that a RSO is on Burris property, or attending a Burris function without prior approval, the administrator/designee shall direct the RSO to leave the area immediately, except under limited circumstances as directed below. The administrator may request the assistance of the appropriate law enforcement authorities to secure the removal of any RSO from the Burris property or function, including but not limited to athletic events, concerts, school sponsored programs, and any other qualifying event held on school property. Violations of this Policy may subject the RSO to criminal and/or civil action.

The Policy shall apply only when the principal/designees are aware that the person in question is on a Sex Offender Registry, either under the laws of the State of Indiana or another state. This policy shall not be construed to impose any duty upon the principal or any employee of Burris to review a sex offender registry or screen individuals coming on school property to ascertain whether they have been convicted of a sex offense.

The provisions of this Policy shall not apply in the event that a sex offender’s conviction has been expunged name has been from the Sex Offender Registry.

Limited circumstances may occur when a RSO has either a right or a legitimate need to come upon Burris property. In such a case (detailed below), the RSO must contact a member of the Burris Administration at least two (2) school days prior to the RSO’s expected presence on school property to establish a written School Access/Child Protection Plan (“SACPP”). To the extent that this notice is not possible, the convicted sex offender shall immediately inform the Principal or designee.

The SACPP will be established by discussion with a school administrator(s). The SACPP will address access to the school, school properties, and school functions during regular school hours, after school, evenings, and weekends. The SACPP and approval will be in writing with signatures of the involved parties. Only after there is an approved written SACPP may the RSO enter school property and only within the restrictions of the SACPP.

Students

If a Burris student is convicted of a sex offense, the Burris administration will address the situation taking into consideration both the educational rights of the student and the safety of the other students and employees. The student's class schedule may be developed to allow for heightened supervision. Special attention will be given to a situation where the victim attends or works in Burris.

Parents

In the event that a RSO has a dependent attending Burris and the person's parental rights have not been terminated, Burris administration shall permit the parent to be on school property to attend required school meetings such as parent-teacher conferences and disciplinary meetings. The parent, however, may not linger on school property and is prohibited from being in any part of the school building except the front office or the room designated for the required meeting. The administrator has the discretion to permit a RSO to be on school property to drop off or pick up his or her child. The administrator may only permit dropping off or picking up on school property where there will be adequate supervision of the students that will be in the drop off/pick up area.

This policy shall not be construed to impose any duty upon the principal or any employee of Burris to review a sex offender registry and the school system's directory information to ascertain whether a RSO may have a dependent at Burris. The provisions of this policy shall apply only if an administrator actually becomes aware that the parent or guardian of a student at Burris is an RSO. Also, those parents and guardians visiting school buildings are hereby advised that Burris may refuse access to its buildings unless they agree to have someone check their driver's license and run a criminal background check.

To facilitate voluntary compliance with this policy, administrators are encouraged to speak with any affected parents or guardians upon learning of their status as RSOs to communicate the restrictions of this policy. At all times, the administrator shall endeavor to protect the privacy of the offender's child.

In the event of a truly exceptional situation such as graduation, a parent or guardian convicted of a sex offense may ask the principal or designee for a waiver of this policy to permit attendance at these special events. It is the intent of this policy, however, that these special circumstances be truly unusual and infrequent occurrences.

Registered Sex Offender (“RSO”) School Access Request

To be completed by the RSO requesting limited circumstance visitation to Burriss Laboratory School and activities related to the school and returned to Principal, Burriss Laboratory School, 2201 W. University Ave., Muncie, Indiana 47306.

Date of request: _____

Name: _____

Date of Birth: _____

Address: _____

Phone Number: _____

Have you lived in another state? Y/N

If yes, provide the state and dates of residency: _____

Name of child(ren) with whom you are involved and your relationship:

Date & Time of Access requested: _____

Description of Activity/Activities requested: _____

Arresting Law Enforcement Agency: _____ Date of Conviction: _____

Court of Conviction: _____

Charge(s): _____

Are you on parole? Y/N

Parole Officer Name and Phone Number: _____

Your signature below completes this request and indicates approval for a designee of Burriss Laboratory School to receive any documents in your criminal. Your signature further affirms that all information in the request is accurate and truthful.

Signature: _____

Printed Name: _____ Date: _____